



Pennsylvania Director

POSITION ANNOUNCEMENT: PA CHAPTER DIRECTOR

African Communities Together (ACT) is an organization of African immigrants fighting for civil rights, opportunity, and a better life for our families here in the U.S. and worldwide. ACT works to support and empower African immigrants to integrate socially, advance economically, and engage civically. ACT connects African immigrants to services, empowers our members to develop as grassroots leaders, and leads campaigns for social change. ACT's African immigrant membership comes from a diverse range of nationalities, cultures, and languages, and is religiously diverse, majority women, and predominantly working-class and low income.

ACT seeks to hire a Pennsylvania Director to provide effective, dynamic leadership to grow the membership base, campaigns, and programs of our newest regional chapter. The PA Director will report directly to ACT's Executive Director. Key responsibilities include:

- **Organizing and Membership Growth:** Develop ACT's base-building and leadership development programs in PA to grow an empowered membership base.
- **Campaigns and Programs:** Provide strategic leadership to ACT's PA campaigns and programs including immigration, jobs, civic engagement, and housing. Lead ACT's local and state advocacy in PA and, working with national staff, support our federal advocacy.
- **Management:** Hire and supervise the day-to-day work of ACT's PA chapter and staff. Directly supervise staff including the Program Manager, Lead Organizer and Staff Attorney. Lead hiring, internal communication, and human resources for the PA chapter with the support of ACT's Operations and HR Manager.
- **Public Leadership:** Represent ACT in partnerships, coalitions, policy advocacy and publicly at press conferences and rallies.
- **Fundraising:** Working with the Executive Director and Development Director, support fundraising for the PA chapter by building relationships with funders and contributing to grant applications, grant management, and reporting.



Qualifications

This position will work primarily from ACT's offices in Philadelphia and in the field; it is not a remote or work-from-home position.

- Minimum 7 years of professional experience working in non-profit community organizations or labor unions, ideally with a grassroots membership base.
- At least 3 years' experience of managing staff, with a demonstrated commitment to equity and inclusion in the workplace.
- Cultural competence and significant experience with African immigrant communities.
- Significant experience with Philadelphia/Pennsylvania communities.
- Fluency in English required. Fluency in a widely spoken African language and/or French is desirable.
- Ability to succeed in a collaborative community organization environment, including accountability to goals, ability to work independently, and prioritize.
- Ability to effectively and respectfully communicate, collaborate and connect with people from various backgrounds, identities, experiences and positions.
- Ability to clearly communicate vision, goals, strategy, and outcomes, orally and in writing.
- Ability to work under time pressure and meet deadlines.
- Alignment with ACT's mission and values.
- Fundraising experience desirable.

Bachelor's degree or equivalent preferred. Relevant professional degree, such as MPA or JD, is desirable and will count towards minimum professional experience requirement.



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Compensation

ACT offers competitive salary, benefits, and leave policies. Baseline salary is \$85,000; additional compensation negotiable based on experience. Additional benefits include employer-paid health insurance; pension contribution (SEP); professional development; vacation and personal leave; and a sabbatical/longevity bonus.

Application Process:

To apply, please submit your resume along with a brief cover letter describing your interest in the position here: chioma@africans.us

Applicants are encouraged to submit applications by as soon as possible however, applications will be accepted until the position is filled.

ACT is an affirmative action employer, and strongly supports the social goals of affirmative action. We therefore make special efforts to recruit individuals from groups that are historically under-represented in professional environments, or that suffer from broader societal discrimination.